



REPLY TO  
ATTENTION OF:

**DEPARTMENT OF THE ARMY**  
**UNITED STATES ARMY CENTRAL**  
**UNITED STATES ARMY FORCES CENTRAL COMMAND**  
**APO AE 09306**

**OFFICE SYMBOL**

**DATE**

MEMORANDUM FOR SEE DISTRUBUTION

SUBJECT: Unit Victim Advocate (UVA) Collateral Duty Appointment

1. Effective **DATE**, the following are assigned duties as deployable UVA:

RANK:

**XXXXXXXX**

NAME:

**XXXXXXXX**

2. AUTHORITY: AR 600-20, Chapter 8, dated 18 March 2008.

3. PURPOSE: To perform duties as UVA when required and comply with duties outlined in AR 600-20, Chapter 8 and applicable Appendices.

4. PERIOD: Until officially relieved or released from this collateral duty.

5. SPECIAL INSTRUCTIONS: UVA will meet selection criteria of AR 600-20, para 8-6 and complete the UVA and Supervisory Statement of Understanding (DD Form 2910). Additionally, the UVA will receive quarterly refresher/sustainment training IAW applicable regulations and policies.

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